

CALL FOR EXPRESSIONS OF INTEREST

**Recruitment of an Individual Consultant for Outcome harvesting evaluation
workshop of CAADP XP4**

Call opening: 27/05/ 2025

Call close: 11/06/2025

CEI No. 08-2025

The EX-Pillar 4 project of the Comprehensive Africa Agriculture Development Programme (CAADP-XP4) is funded by the European Union under the DeSIRA programme and managed by the International Fund for Agricultural Development (IFAD). The 5-year project runs from March 2019 to December 2024 and is implemented by a consortium of five agricultural research and innovation organisations: the African Forum for Agricultural Advisory Services (AFAAS), the Forum for Agricultural Research in Africa (FARA), the Association for Strengthening Agricultural Research in Eastern and Southern Africa (ASARECA), the Coordinating Centre for Agricultural Research and Development for Southern Africa (CCARDESA) and the West and Central African Council for Agricultural Research and Development (CORAF).

The project supports the transformation of African agriculture based on climate-responsive science and innovation, by strengthening the capacities of the five organisations (AFAAS, ASARECA, CCARDESA, CORAF and FARA) to fulfil their mandate of agricultural research for development (AR4D) and to collectively assist African countries in implementing the relevant areas of the Comprehensive Africa Agriculture Development Programme (CAADP).

As the project is coming to the end of its implementation cycle (December 2025), CORAF wishes to assess how the project has contributed to change, especially in areas such as institutional development, climate innovation, gender and youth empowerment, and Knowledge management. To this end, CORAF is seeking to recruit a qualified consultant for independent external reflection covering the project implementation period.

The Executive Director of CORAF invites individuals consultants with the required qualifications as indicated in the terms of reference to express their interest in this call.

The tasks to be performed and other information related to the conduct of the mission are described in the terms of reference below.

Interested candidates must provide a notice of expression of interest and an updated CV with references highlighting the performance and experience of similar services.

The consultant will be selected according to the selection method based on the consultant's qualification in accordance with the rules contained in the CORAF manual of administrative, financial and accounting procedures.

Interested candidates can obtain additional information from the CORAF Executive Secretariat by e-mail at: **c.sobgui@coraf.org** with a copy to **procurement@coraf.org**.

Consultants interested in this call must submit a letter of interest outlining performance and experience from similar contracts and a detailed CV with copies of diplomas and work certificates to the following email address: procurement@coraf.org by **11/06/2025 at 5:00 PM GMT**.

Dr Moumini SAVADOGO
Executive Director

Terms of reference for Recruitment of an Individual Consultant for Outcome harvesting evaluation workshop of CAADP XP4

1. Background

The EX-Pillar 4 project of the Comprehensive Africa Agriculture Development Program (CAADP-XP4) is funded by the European Union under the DeSIRA program and managed by the International Fund for Agricultural Development (IFAD). The 5-year project runs from March 2019 to December 2024 and is implemented by a consortium of five agricultural research and innovation organizations: the African Forum for Agricultural Advisory Services (AFAAS), the Forum for Agricultural Research in Africa (FARA), the Association for Strengthening Agricultural Research in Eastern and Southern Africa (ASARECA), the Coordinating Centre for Agricultural Research and Development for Southern Africa (CCARDESA) and the West and Central African Council for Agricultural Research and Development (CORAF).

The project supports the transformation of African agriculture based on climate-responsive science and innovation, by strengthening the capacities of the five organizations (AFAAS, ASARECA, CCARDESA, CORAF and FARA) to fulfil their mandate of agricultural research for development (AR4D) and to collectively assist African countries in implementing the relevant areas of the Comprehensive Africa Agriculture Development Program (CAADP). The project is aligned with CORAF's strategic plan 2018-2027. It has contributed to intervention areas 2 and 3 of the 2023-2027 operational plan, namely policy, institutions and market based on youth and women in particular as the CAADP XP4 is coming to the end of its implementation cycle (December 2025), CORAF wants to conduct an Outcome Harvesting exercise as a key evaluation activity to assess how the project has contributed to change, especially in areas such as institutional development, climate innovation, gender and youth empowerment, and Knowledge management. To this end, CORAF is seeking to recruit a qualified consultant for independent external reflection covering the last five years of the project period (2020-25).

The assignment is expected to be undertaken in June 2025.

2. Objectives

The ultimate aim of this activity is to work with CAADP XP4 Project Implementation team to document change resulting from project intervention especially in the areas of institutional development, climate innovation, gender and youth empowerment, and Knowledge management. The documented outcomes will serve as a knowledge product to be shared across a wider audience and to inform ongoing and future programming.

The specific objectives of the consultancy are to:

- Identify and describe the (un)intended outcomes (positive, **or negative**) generated through CAADP XP4 in the areas of institutional development, climate innovation, gender and youth empowerment, and Knowledge management.
- Determine the level of the CAADP XP4 contribution (establish direct or indirect causal link) to the identified outcomes.
- Assess project results in the face of key challenges and develop recommendations for future programming (Looks back at what has happened rather than predicting outcomes).
- Identify lessons learnt and best practices related to the project context, actors engaged, strategies applied in the implementation, and changes observed.

- Prepare a detailed report and short presentation which captures significant changes experienced by the target benefiting organizations, their perceptions and the contribution played by CAADP XP4 intervention in bringing these changes about which will also be demonstrated by narrative case studies.

3. Purpose of the Outcome Harvesting

The purpose of this Outcome Harvesting is to organize an outcome harvesting workshop:

- Identify and document concrete changes in behavior, policies, practices, relationships, or actions that have occurred due to CAADP-XP4 interventions.
- Understand how these changes came about and to what extent the project contributed.
- Support evidence-based reporting for the CAADP-XP4 Final Report (2026).
- Provide learning and accountability insights for stakeholders and future program design.

4. Scope and Focus

The Outcome Harvesting will focus on the following thematic areas:

- Capacity strengthening of institutions and individuals
- Policy influence at national or regional levels
- Climate-resilient innovation and adaptation practices
- Gender and youth empowerment
- Partnerships and collaboration among stakeholders

Outcomes will be captured across the countries and institutions engaged by CORAF and jointly with the other implementing partners.

5. Methodology

The evaluation will broadly follow the Outcome Harvesting approach process and thus involve the following steps:

- Design **the Harvest**
 - **Define the scope, key questions, and stakeholders**
 - *Selection of thematic areas and target stakeholders*
- **Harvest Outcome Statements**
 - **Collect evidence of changes from participants**
 - *Desk review of relevant documentation*
 - **Verify with documents, testimonials, or other evidence.**
 - *Validation of outcomes through triangulation with multiple data sources*
- **Analyze Outcomes – Assess their significance, contribution, and patterns.**
 - *Drafting of outcome statements (Who changed What, When, Where, and How)*
 - **Interpret Findings – Understand implications for learning and decision-making**
 - *Categorization by output (Capacity, Partnerships, Policy, KM, etc.)*

- *Contribution analysis to assess CAADP-XP4's influence*
- **Support Use of Findings**
 - *Synthesis of key findings, outcome stories, and lessons learned*
 - *Share results for program improvement, accountability, or strategy adaptation.*
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6. Expected Outputs

The main expected results are:

- A set of verified outcome statements, linked to CAADP-XP4 interventions
- Thematic briefs or case studies highlighting the most significant changes
- Recommendations for scaling, sustainability, and future programming
- A finalized outcome harvesting report that may provide guidance to the overall CAADP-XP4 Endline assessment in CORAF geographical coverage

7. Deliverables

- Inception report with detailed methodology, work plan/ schedule and draft data collection tools, structure of the narrative case studies
- Outcome matrices: First draft of outcomes to be submitted two days after desk review and before Outcome Harvesting session. The second draft outcome matrix to be submitted 2 days after the workshop/ data collection and before outcome analysis. Third Outcome matrix to be submitted together with a draft evaluation report.
- A well-written draft report, with a description of the methodology used, inclusive of summaries of case studies and conclusions. Written in English for a non-academic audience.
- PowerPoint of key findings.
- 5. Final evaluation report: maximum 30 pages, including main findings, should be presented with a view to making recommendations, well-structured and designed., Clear and concise, limited to essential points, Detailed materials attached as annexes.
- Must be presented in English

8. Duration

The duration of this mission is thirteen (13) days . The start will take place in June 2025.

9. Consultant profile

The Consultant is expected to possess relevant qualifications and extensive work experience in measuring socio-political impact and evaluations. Preference will be given to individuals with evidence of undertaking similar task.

The Consultant/s should have the following qualifications and experiences:

- A Master or PhD in agro-economy, socio-economy, development economics, statistics, or social sciences or any related field.
- 8+ years in M&E, particularly in participatory, utilization-focused evaluations
- A proven academic and professional record, with extensive knowledge and experience in the fields of development studies, public policy, economics, governance, business, social sciences, agro-economy.
- Significant experience designing and leading evaluations and/or reviews based on outcome harvesting, including a demonstrable understanding of qualitative/participatory approaches.
- Proven experience in qualitative and quantitative research methods.
- Strong critical analysis demonstrated excellence in documentation of best practices & lessons and case stories and in preparing high-quality, credible reports in a clear and concise manner.
- Ability to communicate effectively remotely, with and relate to people of different cultures, demonstrating ability to see issues from others' perspectives.
- Excellent written and verbal communications skills in English.
- Sound knowledge of West and central Africa.

10. Submission of tenders

Candidates interested in should send their expression of interest and detailed curriculum vitae by email to procurement@coraf.org no later than **11 June 2025 at 17:00 GMT**.

Only the successful candidate will be contacted for the rest of the selection process.

CORAF reserves the right to re-launch the call for expressions of interest in the event that the applications received have not been satisfactory.

FRAUD, CORRUPTION, CONFLICTS OF INTEREST, EXPLOITATION, SEXUAL ABUSE AND HARASSMENT

Fraud, corruption: bidders, suppliers, contractors and their subcontractors must observe the strictest rules of professional ethics when entering into and executing contracts. In particular, they must avoid any act of corruption and all fraudulent, collusive, coercive or obstructive manoeuvres for the purpose of granting or obtaining a contract concluded by CORAF. Any deviant behaviour will be subject to appropriate sanctions (cancellation of the contract, exclusion of future contracts concluded by CORAF, dismissal of CORAF staff guilty of these acts).

Conflicts of interest: CORAF rules require that any company involved in a procurement process is not in a conflict of interest situation. Two scenarios can be envisaged:

- *The firm provides goods, works or services (other than consulting services) that are a follow-up to or directly related to the consultancy services for the preparation or execution of a project provided by the firm or an affiliated company;*
- *The company (including its staff) has a close business or family relationship with a CORAF staff member: i) who is directly or indirectly involved in preparing the tender documents or contract specifications, and/or in the evaluation process for that contract; or ii) who may be involved in the execution or supervision of that same contract.*

The term ***“Sexual Exploitation and Abuse (SEA)”*** includes the following meanings:

- ***“Sexual Exploitation” (ES)***, defined as abusing or attempting to abuse a state of vulnerability, differential power or trust for sexual purposes, including but not limited to monetized profit, the social or political sexual exploitation of another person;

- ***“Sexual Abuse” (SA), defined as any physical intrusion or threat of physical intrusion of a sexual nature, either by force or under unequal conditions or coercion;***
- ***Sexual Harassment (HS) is defined as any unwelcome sexual advances, any request for sexual favours or other verbal or physical behaviour with a sexual connotation by the Contractor’s staff towards other personnel of the Contractor or the Client;***

Any company that is in a conflict of interest situation, or in a situation of exploitation, abuse or sexual harassment will not be able to obtain a CORAF contract.

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