

## **CALL FOR EXPRESSIONS OF INTEREST**

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**Recruitment of a Facilitator/Moderator for the Consultation Workshops  
on the Establishment and Operationalization of Multi-Stakeholder Partnerships  
for Innovation in Climate Smart Agriculture and Facilitation of Science/Policy Dialogues  
in West and Central Africa**

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**Opening of the call: June 24, 2021**

**Closing of the call: July 5, 2021**

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**CEI No. 15-2021 – RELAUNCH No.1**

Climate change is a global phenomenon that has growing implications for many aspects of human life. The agricultural sector was initially identified as a source of greenhouse gas emissions. Meanwhile, it is the most affected sector by the plague of climate disturbance. Prior to the increase in climate change-related constraints, African agriculture was facing its own inherent challenges, ranging from low soil fertility, pests and diseases, low levels of training and lack of resources for using improved technologies. The agricultural sector in Africa also suffers from a huge investment deficit in infrastructure, supportive policies, and unstructured growth planning and quality delivery. However, the climate change-related challenges facing African agriculture remain the focus of national governments and regional organizations as well as development partners.

It has become clearer that a supportive policy environment is essential for the adoption of scientific research findings. In addition, policy makers must be supported in making evidence-based decisions in order to create the required policy environment. This is why CORAF is capitalizing on previous efforts to bring scientists and policy makers together on the same platform to revitalize effective commitment by these actors to address the challenges of climate-smart agriculture in West and Central Africa. Thus, CORAF organized on December 7 and 9, 2020 respectively for West Africa and Central Africa policy CORAF therefore organized on December 7 and 9, 2020 policy dialogues between science and policy in West Africa and Central Africa respectively. The meetings recommended roadmaps aiming essentially at revitalizing the West African Alliance on CSA and at establishing a Central African Alliance for CSA.

CORAF is an international non-profit association of national agricultural research systems (NARS) of 23 countries, covering over forty percent of the Africa's population, thus making it the largest sub-regional research organization (SRO) on the African continent. To achieve the objectives of the above activity, CORAF will hire the services on a short-term basis of a facilitator/moderator to support a regional consultation process in West and Central Africa that will lead to the revitalization of the West African Alliance for CSA and the establishment of a Central African Alliance for CSA.

The Executive Director of CORAF hereby invites the consultants with the required qualifications as specified in the Terms of Reference to express their interest in applying for this call.

Interested consultants must provide information demonstrating that they possess the qualifications to perform such services (references for the performance of similar contracts, CVs, experience in a similar field, experience under similar conditions, etc.)

Qualified consultants will be selected according to the rules contained in the CORAF Administrative, Financial and Accounting Procedure Manual.

Interested consultants may obtain further information from the CORAF Executive Secretariat by sending an email to: **m.lorka@coraf.org**.

Expressions of interest must specify the country selected by the consultant and be submitted by email to the following address: **procurement@coraf.org** no later than **July 5, 2021 at 17:00 GMT**.

**Dr Abdou TENKOUANO**  
**Executive Director of CORAF**



## TERMS OF REFERENCES

**Recruitment of a Facilitator/Moderator for the Consultation Workshops on the Establishment and Operationalization of Multi-Stakeholder Partnerships for Innovation in Climate Smart Agriculture and Facilitation of Science/Policy Dialogues in West and Central Africa**

## I. Context

Climate change is a global phenomenon that has growing implications for many aspects of human life. The agricultural sector was initially identified as a source of greenhouse gas emissions. Meanwhile, it is the most affected sector by the plague of climate disturbance. Prior to the increase in climate change-related constraints, African agriculture was facing its own inherent challenges, ranging from low soil fertility, pests and diseases, low levels of training and lack of resources for using improved technologies. The agricultural sector in Africa also suffers from a huge investment deficit in infrastructure, supportive policies, and unstructured growth planning and quality delivery. However, the climate change-related challenges facing African agriculture remain the focus of national governments and regional organizations as well as development partners.

Agricultural Research for Development (AR4D) is at the heart of the delivery of climate-relevant agricultural technologies and innovation that contribute to the achievement of commitments under the SDGs and Agenda 2063 including increasing the resilience to climate change of agriculture and food systems.

It has become clearer that a supportive policy environment is essential for the adoption of scientific research findings. In addition, policy makers must be supported in making evidence-based decisions in order to create the required policy environment. This is why CORAF is capitalizing on previous efforts to bring scientists and policy makers together on the same platform to revitalize effective commitment by these actors to address the challenges of climate-smart agriculture in West and Central Africa. Thus, CORAF organized on December 7 and 9, 2020 respectively for West Africa and Central Africa policy CORAF therefore organized on December 7 and 9, 2020 policy dialogues between science and policy in West Africa and Central Africa respectively. The meetings recommended roadmaps aiming essentially at revitalizing the West African Alliance on CSA and at establishing a Central African Alliance for CSA.

Under the auspices of the European Commission's Development of Smart Innovation through Research in Agriculture (DeSIRA) initiative, CORAF has received funding to spur the transformation of innovation in agricultural and food systems in West and Central Africa to be more resilient to climate change and to better meet development demands through the CAADP-XP4 project.

As a result, a process of regional consultations in West and Central Africa will lead to the revitalization of the West African Alliance for CSA and the establishment of a Central Africa Alliance for CSA. The current Terms of Reference for the recruitment of a facilitator/moderator are in line with this purpose and are intended to facilitate these consultations.

## II. Objectives and mandate of the facilitator/moderator

**The ultimate objective of the mission is to ensure a good facilitation of the consultation process in order to achieve the expected results within the given timeframe.**

Specifically, under the supervision of the Project Manager, He/She will:

- a) Assist in the development of Concept Notes with objectives, deliverables and agendas;
- b) Identify the participants and ensure preparation of the various speakers and panelists;
- c) Facilitate discussions in plenary sessions and in breakout sessions according to the established agenda;
- d) Provide secretarial support and produce a moderation report for each meeting and other specific documents, highlighting strengths, key consensus elements and recommendations.

| No | Activities   | Expected Outputs   | Period    | Duration |
|----|--|--|-----------|----------|
| 1  | Support CORAF in the organization, in relation with ECOWAS, UEMOA and CILSS, of a regional forum to revitalize the West African Alliance | <ul style="list-style-type: none"><li>• Updated Intervention/policy Framework Note for CSA</li></ul> | June 2021 | 10 M/D   |

|   |  |   |                  |        |
|---|--|---|------------------|--------|
|   | <p>for CSA: sharing of the strategic summary note from the capitalization report, adoption of a realistic intervention/policy framework and formal establishment of the CSA alliance and its facilitation unit.</p> <p><i>Ref: Activity 2.1.2</i></p>  | <ul style="list-style-type: none"> <li>• Note of updated document for the presentation of the Regional Alliance</li> <li>• Support for the facilitation (presentation note and agenda, participant engagement, moderation and reporting) of the Forum</li> </ul>  |                  |        |
| 2 | <p>Support the organization by CORAF and ECCAS of a more inclusive regional consultation to initiate a participatory process for the establishment of a regional CSA alliance in Central Africa: adoption of a roadmap, establishment of a regional supervision task force</p> <p><i>Ref: Activity 2.1.2</i></p> | <ul style="list-style-type: none"> <li>• Roadmap</li> <li>• Presentation note of task force</li> <li>• Support for the facilitation (presentation note and agenda, participant engagement, moderation and reporting) of the meeting</li> </ul>  | June 2021        | 10 M/D |
| 3 | <p>Support CORAF in organizing a meeting to review the status of implementation of the conclusions and recommendations of the first meeting held on December 7, 2020</p> <p><i>Ref: Activity 3.3.1</i></p>   | <ul style="list-style-type: none"> <li>• Note on the status of implementation of the conclusions and recommendations of the 1<sup>st</sup> meeting and prospects</li> <li>• Support for the facilitation (presentation note and agenda, participant engagement, moderation and reporting) of the meeting</li> </ul> | July/August 2021 | 8M/D   |
| 4 | <p>Support ECCAS in organizing a meeting to review the status of implementation of the conclusions and recommendations of the first meeting held on December 9, 2020</p> <p><i>Ref: Activity 3.3.1</i></p>   | <ul style="list-style-type: none"> <li>• Note on the status of implementation of the conclusions and recommendations of the 1<sup>st</sup> meeting and prospects</li> <li>• Support for the facilitation (presentation note and agenda, participant engagement, moderation and reporting) of the meeting</li> </ul> | July/August 2021 | 5M/D   |
| 5 | <p>Support CORAF in the formulation of a summary note of regional priorities for the UNFCCC CoP in West and Central Africa</p> <p><i>Ref: Activity 3.3.2</i></p>   | <p>Support for the facilitation (presentation note and agenda, participant engagement, moderation and reporting) of the regional preparatory meeting of the negotiators for the UNFCCC CoP</p>  | August 2021      | 8M/D   |
| 6 | <p>Support CORAF in the organization, in relation with ECOWAS, ECCAS, WAEMU and CILSS, of a regional</p>   | <p>Support for the facilitation (presentation note and agenda, participant engagement, moderation</p>   | September 2021   | 10M/D  |

|              |  |  |  |       |
|--------------|--|--|--|-------|
|              | meeting to prepare West and Central African negotiators for the UNFCCC CoP<br><i>Ref: Activity 3.3.3</i> | and reporting) of the regional preparatory meeting of the negotiators for the UNFCCC CoP |  |       |
| <b>Total</b> |  |  |  | 51M/D |

### III. Deliverable

At the end of the mission, the facilitator/moderator will be expected to ensure that the consultations are conducted within the expected timeframe and to produce a report for each meeting. Each report shall include a summary of meeting proceedings, a comprehensive review of the major conclusions and recommendations/resolutions, as well as a roadmap for next steps.

### IV. Consultant Profile

The lead consultant should demonstrate the following:

- A Master's degree in agricultural fields or equivalent; a PhD is an asset;
- At least 10 years of experience in agricultural policy development and implementation processes in West and Central Africa at the regional and national levels, particularly with ECOWAS and ECCAS;
- Have proven experience in drafting regional agricultural policy documents in West and Central Africa at the regional and national levels, specifically the National Agricultural Investment and Food Security Plans (NAIFSP) and Regional Agricultural Investment and Food Security Plans (RAIFSP) under the Comprehensive Africa Agriculture Development Plan (CAADP);
- Have a good knowledge of climate change and Climate Smart Agriculture initiatives and issues in West and Central Africa; more specifically on the establishment of the Climate Smart Agriculture Alliance in West Africa;
- Proven experience in facilitating regional workshops in West and Central Africa;
- Be bilingual (French and English).

### V. Duration of the mission

The mission will include a total of **51 man-day** consultation, including preparation days, workshop facilitation/moderation days, and reporting days, all within a defined timeframe for the conduct of activities.