



Call for the expression of interest for the recruitment of a specialist international consultancy firm to provide support to the CORAF/WECARD Governing Board in the selection of candidates for the position of Executive Director to manage its Executive Secretariat based in Dakar, Senegal

CEIMI N°05/2011/CW/ du 06 /03/2011.

- Recruitment of a specialized firm for the recruitment of the Executive Director of an International Institution

1. The West and Central African Council for Agricultural Research and Development (CORAF/WECARD), seeks to employ an eminent scientist in the area of agriculture, and a recognized agricultural research and development manager, to occupy the position of Executive Director, following vacancy of the said position.
2. The CORAF/WECARD intends to use part of its resources to pay for this service based on an established contract for the recruitment of an international recruitment firm of senior staff personnel at the International level, and more specifically in the agricultural research and development sector.

The expected missions and objectives of the firm are the following:

- Support the Governing Board in identifying candidates and establish a list of candidates corresponding to the profile of the position;
 - Assess the preselected candidates and propose the three best which will constitute the « short list »;
 - Help the Governing Board, during the interview process of the shortlisted candidates, in acting as its Secretariat;
 - Ensure that the best candidate is selected, who will respond to the expectations of the position in terms of experience in institutional development, scientific recognition and leadership.
3. The Chairman of the CORAF/WECARD Governing Board invites firms specialized in the recruitment of senior cadre human resources to express their interest in providing the services described above.
 4. Through this call, interested firms must provide information showing that they are qualified to provide such services (brochures, references concerning the implementation of similar contracts, CV, experience in similar areas, experience under similar conditions, etc.)

5. The recruitment firm must be experienced in recruiting senior staff personnel, mainly in the areas of agricultural research and development. They must possess, at least, the following key staff members:
 - a Head of Mission specialized in the recruitment of senior staff personnel, with at least 15 years demonstrated experience in the area and having carried out at least 10 similar missions as Head of Mission over the last 5 years; he/she must have a good knowledge of the intervention principles of technical and financial development partners, and must be able to work in both languages of CORAF/WECARD (English and French);
 - a Deputy Head of Mission, specialized in the recruitment of senior staff personnel, with at least 10 years demonstrated experience in the area and having carried out at least 5 similar missions as Deputy Head of Mission over the last 5 years; he/she must have a good knowledge of the intervention principles of technical and financial development partners, and must be able to work in both languages of CORAF/WECARD (English and French).

The firm will be selected based on the modality of « selection of the least costly », in conformity with the procedures defined in the Guide « Selection and Employment of Consultants by the Lenders of the World Bank, published by the Bank in May, 2004, revised in October 2006 and May 2010 www.worldbank.org/wbsite/externa/projects/procurement

6. Interested firms that have fulfilled the required conditions could obtain complementary information from Monday to Friday and from 8H30 to 17 H00, from the following address byabubakarr@yahoo.com with copy to paco.sereme@coraf.org
7. The expression of interest must be submitted in one envelope containing two envelopes each enclosing separately the financial and technical offers.
8. The expression of interests, written in the French or English Language, on A4 format, must be deposited at the address indicated below or by electronic mail at the following address. **Pr Abubakar B. Yusuf Chairman of the Search Committee CORAF/WECARD Executive Secretariat 7, Avenue Bourguiba – Castors BP 48 Dakar RP SENEGAL**, the latest on the **21st march 2011** at precisely 17 hours, local time.

**Chairman of the Governing Board
CORAF/WECARD**